
2025 Spring Semester Undergraduate Admission Guide for International Students

2024. 10.



국립순천대학교
SUNCHON NATIONAL UNIVERSITY

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1. Admission Schedule

Procedure	Period		Method and Place	Note
Notice of Admission	2024. 10. 25.(Fri) ~ 11. 8.(Fri)		SCNU Admission Website (scnu.ac.kr/iphak/main.do)	Only uploaded online
Documents Submission	2024. 10. 28.(Mon) 09:00 ~ 11. 8.(Fri) 18:00		Office of International Affairs and Education (3 rd floor, University headquarter)	Submission in person (do not submit on weekends)
Documents Screening	2024. 11. 11.(Mon) ~ 15.(Fri)		Office of International Affairs and Education	3 rd floor, University headquarter
Interview / Practical examinations	Domestic Residents	2024. 11. 28.(Thur)	Depends on Admission Units	
	Overseas Residents		Video or Phone Interview	
Announcement of Result	2024. 12. 6.(Fri) 18:00		SCNU Website and individually notified	Check Notices for Applicants
Tuition Fee Payment	2024. 12. 18.(Wed) ~ 20.(Fri)		Nong-Hyup Bank	Unavailable for overseas transfer
Sending Certificate of Admission	2024. 12. 20.(Fri) ~ 27.(Fri)		Office of International Affairs and Education	Sent by E-mail
Course Registration Period	TBD		Register in SCNU Website	Depends on Admission Units
Semester Starts	2025. 3. 3.(Mon)		2025 Spring Semester	Depends on Admission Units

※ The schedule may be changed depending on the circumstances of Sunchon National university.

2. Eligibility

A. Common Requirement: Applicant and both applicant's parents must be foreigners (Applicant and his or her parents should not have Korean citizenship)

B. Academic Requirement: Applicants who have completed or graduated (will graduate) the education written below

Category	Education Period
Freshman	<ul style="list-style-type: none"> Graduated of all elementary, middle, and high school in domestic/overseas or expected to graduate in February, 2025 (Completion all the curriculum corresponding to elementary, middle, high school education in Korea)
Transfer	<ul style="list-style-type: none"> Completed(expected to complete) at least 2 years(4 semesters) of a 4 year regular domestic/international universities or have graduated domestic/international junior college (expected to graduate in February, 2025)

※ General equivalency exams, home schooling, cyber education and so on are not acknowledged.

C. Language Proficiency Requirement: Applicants who meet 1 or more of the following Language Proficiency

Category	Language Proficiency
Common Requirement	<ul style="list-style-type: none"> ▪ (Korean) TOPIK/TOPIK IBT level 3 or higher (certified after 2022. 10. 28.) or completed King Sejong Institute Korean level mid-level 2 or higher ▪ (English) IELTS 5.5, TEPS 550, TOEIC 700, TOEFL IBT 80 or higher (certified after 2022. 10. 28.) ▪ (Sunchon National University Korean Language Program) completed mid-level or higher

3. Admission Unit and Quotas

A. Admission Unit: Every departments (except Department of Nursing, Department of Pharmacy, College of Future Convergence, College of Education)

- 1) Freshman(enrolled as Freshman): 10 department/major
- 2) Transfer(transferred as Junior): 43 department/major

B. Admission Quotas: Unlimited

Freshmen		Transfer(Junior)		Admission Quota
Division	Major	College	Department/Major	
University headquarter	Faculty of Liberal Studies (Humanities & Social Sciences · Natural Sciences)	-	-	Unlimited
	Food and Nutrition	Life and Industrial Science	Food and Nutrition	
	Convergence Biosystems Engineering		Convergence Biosystems Engineering	
	Architecture	Engineering	Architecture	
	Korean Teaching as a Foreign Language	Humanities and Art	Korean Teaching as a Foreign Language	
Green Smart Farm School	Life and Industrial Science Field (Agri-life Sciences) (Forest Resources) (Landscape Architecture) (Animal Science and Technology) (Horticulture) (Food Science and Technology) (Agricultural Economics) (Biomedical Sciences) (Food and Cooking Science) (Bio-Oriental Medicine Resources)	College of Life and Industrial Science	Agri-life Sciences	
			Forest Resources	
			Landscape Architecture	
			Animal Science and Technology	
			Horticulture	
			Food Science and Technology	
			Agricultural Economics	
			Biomedical Sciences	
			Food and Cooking Science	
			Bio-Oriental Medicine Resources	

Freshmen		Transfer(Junior)		Admission Quota
Division	Major	College	Department/Major	
Animation -Cultural Contents S c h o o l	Social Sciences Field (Economics) (International Trade) (Business Administration) (Law) (Public Administration) (Accounting) (Logistics) (Social Welfare)	Social Sciences	Economics	Unlimited
			International Trade	
			Business Administration	
			Law	
			Public Administration	
			Accounting	
			Logistics	
			Social Welfare	
	Humanities Field (Global Chinese) (Japanese Language and Culture) (History) (Philosophy)	Humanities and Art	Chinese Language and Literature	
			Japanese Language and Culture	
			History	
			Philosophy	
	Fine Arts Field (Creative Writing) (Leisure & Sport studies) (Piano) (Photography and related Media) (Media Design) (Cartoon and Animation) (Fashion Design)		Creative Writing	
			Leisure & Sport studies	
			Piano	
			Photography and related Media	
			Media Design	
			Cartoon and Animation	
			Fashion Design	
Aerospace -Advanced Materials S c h o o l	Engineering	Civil Engineering		
		Environmental Engineering		
		Mechanical Aerospace Engineering		
		Advanced Materials Engineering		
		Chemical Engineering		
		Electrical Engineering		
		Electronics Engineering		
		Artificial Intelligence Engineering		
		Computer Engineering		
		Chemistry		

4. Notice of Admission and Submitting



A. Notice of Admission

- 1) Period: 2024. 10. 25.(Fri) ~ 11. 8.(Fri)
- 2) Place: Upload in Sunchon National University Admission Website (scnu.ac.kr/iphak/main.do)
 ※ There isn't printed brocher of Admission guide, so please download the file in the website.

B. Submitting Documents

- 1) Period: 2024. 10. 28.(Mon) 09:00 ~ 11. 8.(Fri) 18:00
- 2) Place: Office of International Affairs and Education, Sunchon National University (3rd floor in University Headquarter)
- 3) How to submit: Submission in person(do not submit on weekends)
- 4) Application Fee: Free
- 5) Questions: Officer in charge of admission for international students (☎ +82-61-750-3148)

5. Required Documents



A. Common Requirement

- 1) All required documents must be submitted in original or copied form(original documents will be returned after screening), but documents issued abroad must be submitted in original form.
- 2) All required documents must be in either English or Korean. Certificate in other languages than English or Korean require a notarized certificate tranlated in English or Korean.

B. Required Documents

Required Documents	Freshman	Transfer	Details
Application Form Freshman [Form 1] Transfer [Form 2]	○	○	<ul style="list-style-type: none"> ■ Attach 2 same original photos, show hair, front side (3×4cm), and submit another 2 photos separately
(expected) Graduation Certificate	○	○	<ul style="list-style-type: none"> ■ Submit original document with translated in Korean or English <ul style="list-style-type: none"> - Freshman: High School (expected) Graduate Certificate - Transfer: Certificate of Enrollment of the previous attended university that can prove that the applicant have studied at least 2 years or (expected) Graduate Certificate ■ Must submit the original Confirmation letter of public institute (Apostille, Recognition report for academic back ground, degree, etc., Consul confirmation)

Required Documents	Freshman	Transfer	Details
Transcript	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ If it is issued in a language other than Korean or English, submit the original notarized translation - Freshman : Transcript of all courses of high school - Transfer : Transcript of all courses of previous attended university Must written earned credits and grade of each semester
Proof documents of Family relations(between applicant and parents) or Nationalities	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ China : Family Relationship Certificate (original notarized Korean or English translation) ■ Others : Proof document that applicant and parents are all foreigners - The name, nationality, and relationship of the applicant and parents must all be marked. - If there are special matters such as divorce, death, etc. of parents, additional documents must be submitted. <p><Common Requirement> Original documents issued within 3 months from the date of application (If it is issued in a language other than Korean or English, submit the original notarized translation)</p>
Study Plan [Form 3]	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ Please fill out in Korean
Pledge to pay for Study Abroad [Form 4]	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ Please fill out in Korean
Affidavit of Supprt	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ Fnanacial guarantee can be provided by the applicant or parents ■ Submit original Certificate of deposit balance(English) or original notarized copy Additional submission(original notarized copy in Korean or English) - Certificate of deposit balance of 16,000,000 KRW or more for applicant or one of parents - Only documents issued after the date of submission starts is accepted (However, documents with an expiration date of the certificate are recognized as valid until the expiration date)
Agreement to verify Academic Background [Form 5]	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ Freshman : fill out every courses(elementary, middle, high school) ■ Transfer : fill out the previous attended university
Copy of Passport	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ The expiration date must be left at least 6 months as of semester starting date.
Copy of Alien Registration Card	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ Only for domestic residents (Copy of both side of ARC that is valid)
Certificate of TOPIK	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ (if applicable) Only certified after 2022. 10. 28.
Certificate of Completion of Korean Language School	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ (if applicable) Must written score and attendance percentage of each semester
Certificate of IELTS, TEPS, TOEIC	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ (if applicable) Only certified after 2022. 10. 28. is valid
Agreement of collect and use Personal Inforamtion [Form 7]	<input type="radio"/>	<input type="radio"/>	<ul style="list-style-type: none"> ■ Print out the form and put a signature before submit

< Details of documents authenticated by public institutions >

- 1) **Apostille Certificate: Only for Apostille member countries**, public documents issued by foreign government offices or any notarized documents such as graduation certificate and a transcript issued by public school.
 - Relevant institution: The Ministry of Foreign Affairs and Trade, 'Safe Foreign Trip' Website(www.0404.go.kr), Consultation call 02-2100-7500, Consul call center 02-3210-0404
 - 2) **Certificate issued by China Higher Education Student Information and Career Center(CHIS//学信网)**
学信网 : <http://www.chsi.com.cn>
 - 3) **Documents authorized by a Consul** : Applicants who are not from members of apostille agreement country can verify documents by **the Korean Consulate in each country that applicant's school belongs or each countries' embassy in Korea**
-

6. Application Procedure

A. Application Procedure: Documents Screening · Interview(Practical examination)

B. Application Period

- 1) Documents Screening: 2024. 11. 11.(Mon) ~ 11. 15.(Fri)
- 2) Interview(Practical Examination): 2024. 11. 28.(Thur)
 - ※ The place for interview(practical examination) will be noticed in admission website or notified individually.
 - ※ However, if applicant stays abroad, it will be substituted to phone or video interview (except for art-physical affiliation). **If the interview were conducted in local, this interview will be exempted.**

C. Admission Procedure and deciding applicants: Admitted applicants will be decided into first and second stages of screening, and lastly the Admissions Screening Committee's deliberation

- 1) First Stage: Documents screening (Eligibility for application and submission of documents)
- 2) Second Stage: Each admission units will screen applicants' study plan and do the interview (practical examination), If applicant is abroad, the video or phone interview will be proceeded.
 - ※ Interview will evaluate Korean(communication) proficiency, personality, aptitude, basic knowledge about major, etc. If the evaluation result is 'inappropriate', the applicant will not be granted.
 - ※ In practical Examination for Art-physical affiliation(except department of Fashion Design), applicants can submit their own work or portfolio, or do the brief practical examination.

※ Practical Examination(Art-physical affiliation) Evaluation details

Department	Evaluation details
P i a n o	■ Perform 2 songs that has memorized
Photography and related Media	■ Select one of the black-and-white, color or digital photos taken by the applicant, and print out different photos in size of 8"x10", and submit a total of 10 photos
Cartoon & Animation	■ Submit the portfolio that has been made by the applicant and oral examination
M e d i a D e s i g n	■ Present 1 or more of the applicant's work that the applicant thinks that is related to Media Design and oral examination

7. Announcement of Result

A. Date: 2024. 12. 6.(Fri) TBD

B. How to announce: Notice on Admission Website(scnu.ac.kr/iphak/main.do) or notified individually

C. Notice

- 1) Result will upload on Sunchon National University Admission Website or notify individually.
- 2) Admitted applicants must check 'Notices for Admitted applicants' uploaded on the admission website and prevent to take disadvantages such as cancellation of acceptance.

8. Tuition Fee Payment

A. Period: 2024. 12. 18.(Wed) ~ 12. 20.(Fri)

B. Place: Transfer to Nong-Hyup Bank or applicant's virtual payment account ※ Unavailable for overseas transfer

C. Get the bill: receive individually

D. Notice

- 1) The admission will be cancelled if the applicant do not pay the fee in the payment period.
 ※ Double enrollment in 2 or more universities with the same entrance semester is prohibited, if applicant violates it, admission will be cancelled.
- 2) If a person who has passed and registered at SCNU wants to give up his/her registration at another university, he/she can present a notice of acceptance at another university and submit a **waiver of registration** to SCNU to get a refund.

9. Sending Certificate of Admission



A. Period: 2024. 12. 20.(Fri) ~ 12. 27.(Fri)

B. How to send: Send e-mail to the address that is written in the application form to the admitted applicant who has paid the tuition fee

C. Notice

- 1) Admitted Applicants should ask the Korean Consulate in applicant's own country regarding the required documents to issue Visa(D-2-2), and individually prepare other document except for Certificate of Admission.
- 2) The time to issue a visa may vary depending on the local situation by Embassy, so the applicants should inquire in advance so that applicants can enter Korea before the start of semester.
- 3) According to 「Guidelines for Visa Issuance and Residence Management of International Students」 of the Ministry of Justice, applicant who is expected to graduate to be issued Visa(D-2) must submit the final graduation certificate and academic background certificate to get the Certificate of Admission, and those must be submitted by the end of tuition payment considering the visa grant review.

10. Scholarship



A. Scholarship for SCNU Korean Language School completed applicant

- 1) Student who got the highest score in the last semester of Korean Language School among Freshmen/Transfer applicants who have completed SCNU Korean Language School and has higher than TOPIK level 3: full amount of tuition fee 1 and tuition fee 2
- 2) Freshmen/Transfer applicants who completed SCNU Korean Language School and have higher than TOPIK level 2: full amount of tuition fee 2
- 3) Freshmen/Transfer applicants who have completed SCNU Korean Language School: full amount of tuition fee 1

※ Scholarship selection criteria and scholarship benefits may change.

B. Scholarship for Freshmen/Transfer(Applicants who didn't complete SCNU Korean Language School)

- 1) Higher than TOPIK Level 4: full amount of tuition fee 1 and tuition fee 2
- 2) Higher than TOPIK Level 2: full amount of tuition fee 1

C. For international students, scholarships will be given according to the academic score

- 1) Average GPA for the previous semester is higher than 4.00: full amount of tuition fee 1 and tuition fee 2
- 2) Average GPA for the previous semester is higher than 3.75: full amount of tuition fee 2
- 3) Average GPA for the previous semester is higher than 3.40: 50% of tuition fee 2
- 4) Average GPA for the previous semester is higher than 3.00: full amount of tuition fee 1

※ Common requirement: take more than 12 credits for the previous semester

11. Notices for Applicants



- A. Applicants can apply only for 1 admission unit, multiple applications(submission of more than 2 applications) are not accepted, and admitted applicant in violation of this will be cancelled.
- B. Submitted documents cannot be returned.
- C. Applicants can check notices to applicants during the screening period through the Sunchon National University Admission website and individual notification.
- D. Applicants must be familiar with eligibility for application written in the admission guideline and judge by the applicant himself, and disadvantages caused by lack of qualification for application are applicant's responsibility, so applicant should apply carefully when applying.
- E. Every notices including announcement of result is notified individually so please fill out the phone number and address that the applicant can contact at any time.
- F. If the applicant's phone number and address written on the application form are incorrect or changed, SCNU will not be responsible for any disadvantages, and if the contact number is changed, the applicant should immediately notify to the Office of International Affairs and Education(☎ +82-61-750-3148).
- G. Applicants must be familiar with the notices for applicant(notify in advance) when the applicant have the interview(practical test), and must arrive at the test site for admission unit by the fixed time with applicant's test identification slip and identification card (Alien Registration Card, Passport, etc.) to confirm on the day of interview(practical test).
- H. If the visa is not issued before the start of the semester, the admission will be automatically cancelled.
- I. According to the 『Regulations on the recognition of credits and grades for students transferred to Sunchon National University』, students who transferred to Sunchon National University must complete the graduation credits and curriculum of the department (major) that transferred, including the recognition of transferred students' credits and grades.

- J. If applicant falsely fill out the application form and documents submitted, or if applicant fail to qualify for admission to Sunchon National University, the admission will be canceled even after entering the school.
- K. Every international students automatically subscribe to the National Health Insurance of the Korean government, and details such as insurance fee and coverage are followed by the relevant regulations of the Ministry of Health and Welfare.
- L. Freshmen or transferred students are not allowed to take a leave of absence in the first semester of the school year, except for taking a leave of absence due to illness.
- M. The class operation method is adjusted according to the COVID-19 social distancing stage and can be operated in a face-to-face or non-face-to-face.
- N. Things not specified in the admission guideline are handled in accordance with the regulations of Sunchon National University's school regulations or the decision of the admission screening committee.
- O. For an objection to the admission result, applicant can fill out [Form 8] "Objection application for Admission Result of International Student" and apply within 7 days from the date of the announcement of result. (How to apply : submit in person or by post)

2025학년도 전기 순수외국인 입학원서(신입학)

【서식2】

2025학년도 전기 순수외국인 입학원서(편입학)

수험번호		★		국적				사 진 (3cm×4cm)		
지 원 자	모집단위 (개설전공)	대학			학과(전공)					
	성 명	(한글)		(영어)		(모국어)				
	외 국 인 등록번호	-			성 별	남 <input type="checkbox"/> / 여 <input type="checkbox"/>				
	학 력 사 항	년 월 일()대학(교) 학과(부) 입학								
		년 월 일()대학(교) 학과(부) 학년 학기(졸업/졸업예정/재학/수료/제적)								
	학위등록번호 (졸업자)									
	취득 학점				학점	평점평균/만점		/		
제적사유	미등록(), 미복학(), 자퇴(), 성적경고(), 징계퇴학()									
전형기간 긴 급 연 락 처	전화() - 휴대폰() - E-mail :									
	주소()									
보 호 자	성 명			지원자와의 관계				휴대폰		
	주 소	()					전화번호			
2025학년도 1학기 생활관 입주여부				<input type="checkbox"/> YES / <input type="checkbox"/> NO						
본인은 귀 대학교에 편입학하고자 소정의 서류를 갖추어 지원합니다.										
2024년 월 일										
지원자 성명 : (인)										
국립순천대학교총장 귀하										

【서식 3】

수 학 계 획 서

수험번호	★	성명	
모집단위	스쿨/대학		분야/학과(전공)

■ 자기 소개(성장 과정, 가족 환경, 교육 배경, 가치관 등 특별한 사항)

■ 우리대학교 지원 동기, 전공 선택 이유 및 관심 분야 등

■ 입학 후 학업 계획과 향후 진로 계획 등

※ 반드시 한글로 작성하고 원본을 제출(부모 및 친·인척의 성명, 직장명 등 신상에 관한 사항의 작성을 금지하며, 작성 시 불이익 조치함)

유학경비 부담 서약서

수험번호 : ★

지원자 성명			모집단위	
재정보증인	성 명			
	직 업			
	주 소			
	연락처			
지원자와의 관계				

※재정보증인은 지원자의 “부모”를 원칙으로 함

본인은 상기 지원자의 유학기간 중 일체의 경비를 부담할 것을 보증합니다.

2024년 월 일

재정보증인 성명 : _____(서명 또는 날인)

국립순천대학교총장 귀하

【서식 5】

학력조회 동의서

성 명	(한글)	(영문)	(모국어)
주민등록번호		국 적	
모집단위	스쿨/대학		분야/학부(과)

□ 외국 초·중·고등학교(신입학) 또는 전적대학(편입학) 학력사항

과정	표기	학교명	재학기간	학교 주소(공식명칭)	전화번호 (FAX번호)
출신 초·중·고교 (신입학)	영 어				
또는 전적대학 (편입학)	모 국 어				

※ 반드시 워드로 작성한 후 출력하여 제출(모국어 언어의 입력이 불가할 경우 출력 후 자필로 작성)
※ 전화번호와 팩스번호는 반드시 국가번호와 지역번호를 함께 기재 (예) 82 ~ 61 ~ 750 ~ 1234
※ 상기 자료는 지원자 학력조회 용도로 사용할 자료이오니 정확히 기재하시기 바랍니다.


상기 본인은 위와 같이 학력조회를 동의합니다.

2024년 월 일

지원자 성명 : _____(서명 또는 날인)

국립순천대학교총장 귀하

【서식 6】

수험표	
수험번호	★
전형구분	2025학년도 전기 순수외국인 신·편입학
전형유형	신입학() / 편입학()
성명	
지원 모집단위	
<div><div>사 진 최근 3개월 이내에 촬영한 탈모 상반신 (3×4cm)</div><div>※합격자 발표 12.6.(금) 예정 18:00</div></div> <div> 국립순천대학교</div>	

지원서 접수증		
수험번호 (접수번호)	★	
전형구분	2025학년도 전기 순수외국인 신·편입학	
전형유형	신입학() / 편입학()	
성명		
지원 모집단위		
2024년 월 일		접수자 확 인
국 립 순 천 대 학 교 입 학 처 장		

개인정보 수집 및 이용 동의서

■ 2025학년도 전기 순수외국인 특별전형 신입·편입학 원서접수 및 입학전형을 위한 개인정보를 다음과 같이 수집 및 이용하고자 합니다. 수집항목 이외의 다른 목적으로는 절대 사용되지 않습니다.

1. 개인정보 수집 및 이용 목적

- 2025학년도 전기 순수외국인 특별전형 신입·편입학 원서접수 및 입학전형 전반
- 입학업무(학적부 생성) 및 입학관련 안내를 위한 자료 등

2. 수집 항목

- 사진, 지원사항, 성명(성별), 주민등록번호, 외국인등록번호, 여권번호, 국적, 주소, 학력조회, 어학성적, 연락처(전화번호/휴대폰/E-Mail), 학교정보(출신학교/성적/재학기간 등) 및 성적, 수학계획서, 보호자(성명/관계/직업/연락처) 등

본인은 위의 개인정보 수집 및 이용에 관한 동의사항을 확인하였으 국립순천대학교 '2025학년도 전기 순수외국인 특별전형 신입·편입학 원서접수' 전형에 따른 **개인정보 수집 및 이용에 (동의 ☐ / 부동의 ☐)** 합니다.

※ 개인정보 수집 및 이용에 대한 동의를 거부할 권리가 있으나 동의를 거부할 경우 입학원서 제출에 제한을 받을 수 있습니다.

※ 개인정보 수집 및 이용 동의서는 출력 후 자필로 작성하여 제출서류와 함께 제출함

2024년 월 일

지원자(동의자) 성명 :

(서명)

국립순천대학교 총장 귀하

【서식 8】

2025학년도 전기 순수외국인 특별전형 결과에 대한 이의신청서

신청인	성명		생년월일	
	지원자와 관계		연락처	
지원자	성명		수험번호	
	지원모집단위		전형구분	
이 신 내	의 청 용			

위와 같이 이의신청합니다.

년 월 일

신청인 : (서명 또는 인)

국립순천대학교 총장 귀하

※ 이의신청은 합격자 발표일로부터 7일 이내에 가능합니다.

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